



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, August 13, 2020
Town Office, 10 W. Marshall Street
6:00 PM



.NOTICE: THIS MEETING WILL BE CONDUCTED AS A REMOTE MEETING. PUBLIC PARTICIPATION IS AVAILABLE BY CALLING (540) 339-6355. THE MEETING WILL BE LIVE STREAMED/VIDEO RECORDED AND AVAILABLE FOR VIEWING ON OUR WEBSITE AT WWW.MIDDLEBURGVA.GOV

- I.** Call meeting to order
- II.** Pledge of Allegiance
- III.** Mayor's Remote Meeting Announcement
- IV.** Roll Call
- V.** Public Comment
- VI.** Public Hearing and Related Action Items
- VII.** Special Recognition by Mayor and Council
- VIII.** Public Presentations
 - VIII.A.** Resolution of Appreciation - Duchessa & Richard Allen Clothing
[081320 - Resolution of Commendation - Duchessa and Richard Allen Clothing.pdf](#)
- IX.** Staff Reports
 - IX.A.** July 2020
 - [July2020 Utilites Report.pdf](#)
 - [Monthly Report - July 2020 - Town Clerk.pdf](#)
 - [Treasurer's Report 08.13.2020.pdf](#)
 - [2020.8.13 Econ Dev Monthly Report.pdf](#)
 - [Deputy Town Manager report 2020_08.pdf](#)
 - [Police Monthly Report - 2020-7.pdf](#)
 - [August 2020 Town Attorney Report.pdf](#)
 - IX.B.** COVID-19 Update
 - [2020.08.13 COVID-19 Updates.pdf](#)

- X.** Reports of Town Committees/Council Liaisons (if applicable)
- XI.** Consent Agenda
 - XI.A.** Approval of Meeting Minutes - July 9, 2020 Regular Council Meeting; July 23, 2020 Regular Council Meeting
[07-09-2020 - Regular Council Meeting Minutes.pdf](#)
[07-23-2020 - Regular Council Meeting Minutes.pdf](#)
- XII.** Action Items (Non Public Hearing Related)
 - XII.A.** Foxes on the Fence - Middleburg Arts Council
Suggested Action: The back-up materials for this item will be distributed on Tuesday 2020.08.13 [Foxes on the Fence.pdf](#)
[Foxes on the Fence 2021.pdf](#)
 - XII.B.** Branding & Marketing Implementation Contract - The Miles Partnership
[Miles Partnership - brand implementation.pdf](#)
[Miles backup slides.pdf](#)
- XIII.** Discussion Items
 - XIII.A.** Continuation of Discussion - Amendments to Council's Rules of Procedure
[Memo - Amendments to Rules of Procedure - 081320.pdf](#)
[Council's Rules of Procedure - Draft 072220.pdf](#)
[Application - Request for Resolution or Proclamation.pdf](#)
 - XIII.B.** Draft Amendment - Purchasing Ordinance
[Memo - Amendments to BPOL Ordinance.pdf](#)
[Draft Amendments - Chapter 20.pdf](#)
 - XIII.C.** Draft Amendment - Business & Professional Occupancy License (BPOL) Ordinance
[Memo - Amendments to BPOL Ordinance.pdf](#)
[Ordinance- Amend Chapter 97 Pertaining to BPOL.pdf](#)
[BPOL Rate Comparison - 2020.pdf](#)
- XIV.** Information Items
- XV.** Public Comment (second)
- XVI.** Closed Session
 - XVI.A.** Property Acquisition (Town Office); Disposition of Public Property (Asbury Church); Personnel
[081320 - Closed Session - Property Acquisition, Disposition of Property & Personnel.pdf](#)

XVII. Adjournment

.Check List/Announcement - Remote Meeting

It is the Middleburg Town Council's responsibility to conduct essential public business despite the COVID-19 pandemic; however, it recognizes the need to do so safely for not only its membership but also for the Town staff and members of the public. To that end, in accordance with the Resolution Confirming the Declaration of a Local Emergency and the Ordinance to Implement Emergency Procedures & Effectuate Temporary Changes to Address Continuity of Governmental Operations during COVID-19, the Town Council will hold its meetings via remote access until such time as the Governor rescinds his emergency order mandating social distancing. Copies of the previously referenced documents are available on the Town's website for those who wish to view them.